



181 Perry Street, Box 780, Port Perry, Ontario, L9L 1A7
 Tel. 905-985-8698 x 103/ Fax: 905-985-2697
www.scugog.ca/museum

2020 Dog Days of Scugog
Commercial Exhibitor Registration Form
 Saturday, July 18 and Sunday, July 19 - 9:00 am – 4:00 pm

Contact Name: _____

Business Name: _____

Address: _____

City: _____ Prov: _____ Postal Code: _____

Phone Number: _____ Fax Number: _____

Email: _____

Website: _____

Product to be displayed: _____

Please complete the following:

I would like to request the same exhibit space as 2019 **Yes** **No** **New Vendor**
 If **No** or **New Vendor** please indicate your three preferred exhibit spaces based on the attached map:

Exhibit Space: 10' x 10'

****Exhibitors will not be provided with tables and chairs.** You are welcome to bring your own tables, chairs and additional equipment for your space but all equipment must fit within the assigned space. Exhibitors may rent tables for \$10.00 each and chairs for \$2.00 each. Please note this below.

Note: Exhibit space is confirmed once a completed and signed application form and payment are received by the Museum. There is limited space available and space will be reserved on a first-come first-served basis.

****New for 2020:** all vendors must supply **Proof of Insurance** (with the *Township of Scugog - 16210 Island Rd. Port Perry, ON L9L1B4* listed as an additional insured) Minimum 2 million liability. Insurance can be purchased through the Township of Scugog for the event, contact event coordinator for details.

Please complete the following. HST must be added to all fees.

Saturday, July 18	\$75.00	
Sunday, July 19	\$75.00	
Full weekend – 2 days	\$125.00	
Rental Tables	_____ x \$10.00	
Rental Chairs	_____ x \$2.00	
	Plus HST 13%	
Total Due:		

Cheque Mastercard Visa

Credit Card No. _____

Expiry Date ____/____ CVC _____

Name (as on card) _____

Authorized Signature: _____

Note: To process credit card transactions, you will need to speak with event coordinator

Cheques must be made payable to the Township of Scugog. To reserve your space please return the completed and signed application form and payment as soon as possible to the:

Township of Scugog
 Attn: Shannon Kelly - Scugog Shores Museum
 181 Perry Street, Box 780, Port Perry ON L9L 1A7



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2020 Dog Days of Scugog Commercial Exhibitor Rules & Regulations

1. Exhibit space will not be held or guaranteed until and completed and signed form and payment are received by the Scugog Shores Museum. 2019 exhibit locations are guaranteed to all returning vendors only until May 1, 2020.
2. Set-up takes place Friday, July 17 from 12:00 - 5:00 pm and Saturday, July 18 and Sunday, July 19 from 6:30 - 8:30 am. Exhibitors must reserve their set-up time with the event co-ordinator. All exhibits **MUST** be set up by 8:45 am on July 18 and July 19. Break-down takes place from 4:00 - 6:00 pm on July 18 and 19.
3. Exhibitor parking is in designated areas only. Exhibitor will receive one parking pass to park in designated exhibitor parking area.
4. Exhibitors are allocated two event passes per registration for event entry.
5. Exhibitors must check in with the show coordinator prior to setting up their exhibit.
6. No portion of your exhibit may be removed before the closing of the show each day at 4:00 pm. For safety reasons, Exhibitors may **NOT** drive on to the event site while visitors are still on the grounds without first consulting with the show coordinator.
7. The Exhibitors will hold the Scugog Shores Museum or any of its assignees or employees, harmless for any damage, expense or liability arising from any injury or damage to any person, including the general public, the exhibitor, its agents or employees or to the property of the exhibitors or others occurring either in the space occupied by the exhibitor or elsewhere arising out of its occupancy.
8. The Exhibitor may not display matter nor conduct themselves or operate their exhibit in an objectionable manner or which they may cause inconvenience to another exhibitor or the public. The Scugog Shores Museum reserves the right to be the sole judge of any objectionable activity and to remove or discontinue the use of anything contravening these regulations.
9. The Scugog Shores Museum will not be liable for damages or loss of business caused directly or indirectly by acts of nature or other disturbances such as rain, wind, fire, storm, etc.
10. The Scugog Shores Museum reserves the right to relocate exhibit space due to extenuating circumstances beyond their control.
11. All dogs brought to the show must be leashed or confined at all times. Owners are solely responsible for cleaning up after their dogs.
12. In the event an Exhibitor whose application has been processed and accepted wishes to cancel prior to May 31, 2020 a full refund will be made by the Scugog Shores Museum. **No refund of exhibit space payments will be made after May 31, 2020.**
13. The Scugog Shores Museum reserves the right to postpone or cancel the event at its discretion. All payments received will be refunded to Sponsors and Exhibitors.
14. Your Exhibitor registration form serves as both an application and a contract. Please keep a copy for your records.

This signed application for exhibit space constitutes a binding agreement between the above mentioned parties. The Exhibitor agrees to all the rules and regulations stated on page 2 of the contract. Management reserves the right to decline any application for space.

I/We hereby apply for exhibit space. If accepted, I/we hereby agree to abide by the event rules and regulations as stated on page 2 of the contract.

Signature-Exhibitor _____ Date _____



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Scugog Shores Museum Village
Dog Days of Scugog 2020 Layout

Dog Days of Scugog is held at the Scugog Shores Museum Village. The Village is an 8-acre site with a recreated heritage village featuring buildings that date back to the 1840's. The map below shows the layout of our 2019 event. **General vendor areas are marked as V1 – V8.** If you are a new vendor, or a returning vendor who would prefer a new location, please circle your three preferred exhibit spaces on the map below. Also note on the first page of the contract (in the specified area) what your exhibit space choices are in order of preference.

